Dear academic advisor,

This short note is to introduce myself and my status as a student athlete. That status affects how I plan my courses and my schedule, because I have many NCAA eligibility requirements to meet that don’t affect other students. For my part in our advising relationship, I promise to be proactive in making appointments and asking questions about my degree progress. I hope that, as my advisor, you can help me with the following:

- **Because of my complex schedule of practices and games/meets, I can schedule earlier than other students.** Please meet with me as early in the semester as you can so that I can take advantage of this to accommodate my practice/game schedule.

- **If I take remedial or non-credit courses:**
  - They must be considered to be prerequisites for specific courses acceptable for any degree program.
  - They must be given the same weight in determining status for full-time enrollment.
  - Credit in such courses can’t exceed 12 semester hours, and the courses must be taken during my first academic year of collegiate enrollment (to be used for NCAA eligibility).

- **If I need classes for a minor:**
  - After my third year, only six credits per term may be used for eligibility purposes that are for that minor. All other classes should be for my major.

- **If I must repeat courses:**
  - I can only count a course repeated due to a failing initial grade once and only after it has been satisfactorily completed. I can’t use the same course twice for eligibility purposes.

- **If I fail a course:**
  - I can’t use it for eligibility purposes – I can use these credits only when I pass the course.

You can find additional info about student athletes on the Advising website. If you have questions or concerns about my progress, schedule, or performance, please let me know or contact one of the people named above. You can get more detail about these requirements on the Advising web site (http://wcupa.edu/_academics/advising/facultyAdvisors.aspx).

Thank you for helping me as I negotiate these eligibility requirements.

I look forward to working with you!