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A. General Information

A0 Respondent Information (Not for Publication)

A0	Name:	Susan Thimm	
A0	Title:	Statistical Assistant	
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A0	Mailing Address:	887 S. Matlack Street	
A0	City/State/Zip/Country:	West Chester, PA 19383	
A0	Phone:	610-436-2609	
A0	Fax:	610-436-2635	
A0	E-mail Address:	sthimm@wcupa.edu	
A0	Are your responses to the CDS posted for reference on your institution's Web site?	Yes	No
		X	
A0	If yes, please provide the URL of the corresponding Web page:	http://www.wcupa.edu/infoservices/oir/cds.asp	

A0A We invite you to indicate if there are items on the CDS for which you cannot use the requested analytic convention, cannot provide data for the cohort requested, whose methodology is unclear, or about which you have questions or comments in general. This information will not be published but will help the publishers further refine CDS items.

A1 Address Information

A1	Name of College/University:	West Chester University
A1	Mailing Address:	
A1	City/State/Zip/Country:	West Chester, PA 19383
A1	Street Address (if different):	
A1	City/State/Zip/Country:	
A1	Main Phone Number:	610.436.1000
A1	WWW Home Page Address:	http://wcupa.edu/
A1	Admissions Phone Number:	610.436.3411
A1	Admissions Toll-Free Phone Number:	877.315.2165
A1	Admissions Office Mailing Address:	100 W. Rosedale Ave.
A1	City/State/Zip/Country:	West Chester, PA 19383
A1	Admissions Fax Number:	610.436.2907
A1	Admissions E-mail Address:	ugadmiss@wcupa.edu
A1	If there is a separate URL for your school's online application, please specify:	www.wcupa.edu/applynow
A1	If you have a mailing address other than the above to which applications should be sent, please provide:	

A2 Source of institutional control (Check only one):

A2	Public	X
A2	Private (nonprofit)	
A2	Proprietary	

A3 Classify your undergraduate institution:

A3	Coeducational college	X
A3	Men's college	
A3	Women's college	

A4 Academic year calendar:

A4	Semester	X
A4	Quarter	
A4	Trimester	
A4	4-1-4	
A4	Continuous	
A4	Differs by program (describe):	
A4	Other (describe):	
	Classes for all MBA courses, both hybrid and online, are held over a 8-Week term. Five 8-Week terms are held per academic year.	X

A. General Information

A5 Degrees offered by your institution:

A5	Certificate	
A5	Diploma	
A5	Associate	
A5	Transfer Associate	
A5	Terminal Associate	
A5	Bachelor's	X
A5	Postbachelor's certificate	X
A5	Master's	X
A5	Post-master's certificate	
A5	Doctoral degree research/scholarship	X
A5	Doctoral degree – professional practice	X
A5	Doctoral degree -- other	

B. ENROLLMENT AND PERSISTENCE

B1 Institutional Enrollment - Men and Women Provide numbers of students for each of the following categories as of the institution's official fall reporting date or as of October 15, 2016. Note: Report students formerly designated as "first professional" in the graduate cells.

	FULL-TIME		PART-TIME	
	Men	Women	Men	Women
Undergraduates				
Degree-seeking, first-time freshmen	944	1,497	5	8
Other first-year, degree-seeking	351	433	18	21
All other degree-seeking	3,841	5,728	575	702
Total degree-seeking	5,136	7,658	598	731
All other undergraduates enrolled in credit courses	13	17	113	132
Total undergraduates	5,149	7,675	711	863
Graduate				
Degree-seeking, first-time	100	264	157	249
All other degree-seeking	124	359	302	699
All other graduates enrolled in credit courses	11	31	89	223
Total graduate	235	654	548	1171
Total all undergraduates				14,398
Total all graduate				2,608
GRAND TOTAL ALL STUDENTS				17,006

B2 Enrollment by Racial/Ethnic Category. Provide numbers of undergraduate students for each of the following categories as of the institution's official fall reporting date or as of October 15, 2016. Include international students only in the category "Nonresident aliens." Complete the "Total Undergraduates" column only if you cannot provide data for the first two columns. Report as your institution reports to IPEDS: persons who are Hispanic should be reported only on the Hispanic line, not under any race, and persons who are non-Hispanic multi-racial should be reported only under "Two or more races."

	Degree-Seeking First-Time First Year	Degree-Seeking Undergraduates (include first-time first-year)	Total Undergraduates (both degree- and non-degree- seeking)
Nonresident aliens	5	59	67
Hispanic/Latino	148	785	791
Black or African American, non-Hispanic	265	1,609	1,617
White, non-Hispanic	1,852	10,797	11,019
American Indian or Alaska Native, non-Hispanic	0	14	14
Asian, non-Hispanic	53	316	328
Native Hawaiian or other Pacific Islander, non-Hispanic	2	16	16
Two or more races, non-Hispanic	97	437	439
Race and/or ethnicity unknown	32	90	107
TOTAL	2,454	14,123	14,398

Persistence

B3 Number of degrees awarded from July 1, 2015 to June 30, 2016

Certificate/diploma	
Associate degrees	
Bachelor's degrees	3,407
Postbachelor's certificates	29
Master's degrees	724
Post-Master's certificates	
Doctoral degrees – research/scholarship	
Doctoral degrees – professional practice	
Doctoral degrees – other	

B. ENROLLMENT AND PERSISTENCE

Graduation Rates

The items in this section correspond to data elements collected by the IPEDS Web-based Data Collection System's Graduation Rate Survey (GRS). For complete instructions and definitions of data elements, see the IPEDS GRS instructions and glossary on the 2015 Web-based survey.

For Bachelor's or Equivalent Programs

Please provide data for the Fall 2010 cohort if available. If Fall 2010 cohort data are not available, provide data for the Fall 2009 cohort.

Fall 2010 Cohort

Report for the cohort of full-time first-time bachelor's (or equivalent) degree-seeking undergraduate students who entered in Fall 2010. Include in the cohort those who entered your institution during the summer term preceding Fall 2010.

B4	Initial 2010 cohort of first-time, full-time bachelor's (or equivalent) degree-seeking undergraduate students; total all students:	2,062
B5	Of the initial 2010 cohort, how many did not persist and did not graduate for the following reasons: death, permanent disability, service in the armed forces, foreign aid service of the federal government, or official church missions; total allowable exclusions:	2
B6	Final 2010 cohort, after adjusting for allowable exclusions: (subtract question B5 from question B4)	2,060
B7	Of the initial 2010 cohort, how many completed the program in four years or less (by August 31, 2014):	947
B8	Of the initial 2010 cohort, how many completed the program in more than four years but in five years or less (after August 31, 2014 and by August 31, 2015):	444
B9	Of the initial 2010 cohort, how many completed the program in more than five years but in six years or less (after August 31, 2015 and by August 31, 2016):	53
B10	Total graduating within six years (sum of questions B7, B8, and B9):	1,444
B11	Six-year graduation rate for 2010 cohort (question B10 divided by question B6):	70.1%

Fall 2009 Cohort

Report for the cohort of full-time first-time bachelor's (or equivalent) degree-seeking undergraduate students who entered in Fall 2009. Include in the cohort those who entered your institution during the summer term preceding Fall 2009.

B4	Initial 2009 cohort of first-time, full-time bachelor's (or equivalent) degree-seeking undergraduate students; total all students:	2,241
B5	Of the initial 2009 cohort, how many did not persist and did not graduate for the following reasons: death, permanent disability, service in the armed forces, foreign aid service of the federal government, or official church missions; total allowable exclusions:	0
B6	Final 2009 cohort, after adjusting for allowable exclusions: (subtract question B5 from question B4)	2,241
B7	Of the initial 2009 cohort, how many completed the program in four years or less (by August 31, 2013):	954
B8	Of the initial 2009 cohort, how many completed the program in more than four years but in five years or less (after August 31, 2013 and by August 31, 2014):	548
B9	Of the initial 2008 cohort, how many completed the program in more than five years but in six years or less (after August 31, 2013 and by August 31, 2014):	86
B10	Total graduating within six years (sum of questions B7, B8, and B9):	1,588
B11	Six-year graduation rate for 2009 cohort (question B10 divided by question B6):	70.9%

Retention Rates

Report for the cohort of all full-time, first-time bachelor's (or equivalent) degree-seeking undergraduate students who entered in Fall 2015 (or the preceding summer term). The initial cohort may be adjusted for students who departed for the following reasons: death, permanent disability, service in the armed forces, foreign aid service of the federal government or official church missions. No other adjustments to the initial cohort should be made.

B22	For the cohort of all full-time bachelor's (or equivalent) degree-seeking undergraduate students who entered your institution as freshmen in Fall 2015 (or the preceding summer term), what percentage was enrolled at your institution as of the date your institution calculates its official enrollment in Fall 2016?	85.8%
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C. FIRST-TIME, FIRST-YEAR (FRESHMAN) ADMISSION

Applications

- C1 First-time, first-year, (freshmen) students:** Provide the number of degree-seeking, first-time, first-year students who applied, were admitted, and enrolled (full- or part-time) in Fall 2016. Include early decision, early action, and students who began studies during summer in this cohort. Applicants should include only those students who fulfilled the requirements for consideration for admission (i.e., who completed actionable applications) and who have been notified of one of the following actions: admission, nonadmission, placement on waiting list, or application withdrawn (by applicant or institution). Admitted applicants should include wait-listed students who were subsequently offered admission.

C1	Total first-time, first-year (freshman) men who applied	4,546
C1	Total first-time, first-year (freshman) women who applied	8,063

C1	Total first-time, first-year (freshman) men who were admitted	2,952
C1	Total first-time, first-year (freshman) women who were admitted	5,175

C1	Total full-time, first-time, first-year (freshman) men who enrolled	944
C1	Total part-time, first-time, first-year (freshman) men who enrolled	5

C1	Total full-time, first-time, first-year (freshman) women who enrolled	1,497
C1	Total part-time, first-time, first-year (freshman) women who enrolled	8

- C2 Freshman wait-listed students (students who met admission requirements but whose final admission was contingent on space availability)**

	Yes	No
C2	Do you have a policy of placing students on a waiting list?	X
C2	If yes, please answer the questions below for Fall 2016 admissions:	
C2	Number of qualified applicants offered a place on waiting list	749
C2	Number accepting a place on the waiting list	108
C2	Number of wait-listed students admitted	0
	Yes	No
C2	Is your waiting list ranked?	X
C2	If yes, do you release that information to students?	
C2	Do you release that information to school counselors?	

Admission Requirements

- C3 High school completion requirement**

C3	High school diploma is required and GED is accepted	X
C3	High school diploma is required and GED is not accepted	
C3	High school diploma or equivalent is not required	

- C4 Does your institution require or recommend a general college-preparatory program for degree-seeking students?**

C4	Require	X
C4	Recommend	
C4	Neither require nor recommend	

- C5 Distribution of high school units required and/or recommended.** Specify the distribution of academic high school course units required and/or recommended of all or most degree-seeking students using Carnegie units (one unit equals one year of study or its equivalent). If you use a different system for calculating units, please convert.

	Units Required	Units Recommended
C5	Total academic units	16
C5	English	4
C5	Mathematics	3
C5	Science	3
C5	Of these, units that must be lab	2
C5	Foreign language	2
C5	Social studies	2
C5	History	2
C5	Academic electives	2
C5	Computer Science	1
C5	Visual/Performing Arts	1
C5	Other (specify)	

C. FIRST-TIME, FIRST-YEAR (FRESHMAN) ADMISSION

Basis for Selection

- C6** Do you have an open admission policy, under which virtually all secondary school graduates or students with GED equivalency diplomas are admitted without regard to academic record, test scores, or other qualifications? If so, check which applies: *WCU DOES NOT HAVE AN OPEN ADMISSIONS POLICY*

C6	Open admission policy as described above for all students	
C6	Open admission policy as described above for most students, but--	
C6	selective admission for out-of-state students	
C6	selective admission to some programs	
C6	other (explain):	

- C7** Relative importance of each of the following academic and nonacademic factors in first-time, first-year, degree-seeking (freshman) admission decisions.

C7		Very Important	Important	Considered	Not Considered
C7	Academic				
C7	Rigor of secondary school record	X			
C7	Class rank	X			
C7	Academic GPA	X			
C7	Standardized test scores		X		
C7	Application Essay			X	
C7	Recommendation(s)				X
C7	Nonacademic				
C7	Interview				X
C7	Extracurricular activities			X	
C7	Talent/ability			X	
C7	Character/personal qualities			X	
C7	First generation				X
C7	Alumni/ae relation				X
C7	Geographical residence				X
C7	State residency				X
C7	Religious affiliation/commitment				X
C7	Racial/ethnic status			X	
C7	Volunteer work			X	
C7	Work experience			X	
C7	Level of applicant's interest				X

SAT and ACT Policies

- C8** Entrance exams

	Yes	No
C8A Does your institution make use of SAT, ACT, or SAT Subject Test scores in admission decisions for first-time, first-year, degree-seeking applicants?	X	

- C8A** If yes, place check marks in the appropriate boxes below to reflect your institution's policies for use in admission for Fall 2018.

C8A	ADMISSION				
C8A	Require	Recommend	Require for Some	Consider if Submitted	Not Used
C8A SAT or ACT	X				
C8A ACT only					
C8A SAT only					
C8A SAT and SAT Subject Tests or ACT					
C8A SAT Subject Tests only					

- C8B** If your institution will make use of the ACT in admission decisions for first-time, first-year, degree-seeking applicants for Fall 2018, please indicate which ONE of the following applies: (regardless of whether the writing score will be used in the admissions process):

- C8B** ACT with writing required

- C8B** ACT with writing recommended

- C8B** ACT with or without writing accepted

X

- C8B** If your institution will make use of the SAT in admission decisions for first-time, first-year, degree-seeking applicants for Fall 2018 please indicate which ONE of the following applies (regardless of whether the Essay score will be used in the admissions process):

- C8B** SAT with Essay component required

- C8B** SAT with Essay component recommended

- C8B** SAT with or without Essay component accepted

X

C. FIRST-TIME, FIRST-YEAR (FRESHMAN) ADMISSION

C8C Please indicate how your institution will use the SAT or ACT writing component; check all that apply:

C8C	SAT essay	ACT essay
C8C For admission		
C8C For placement	Contribute to Writing placement but are not the sole determinant of placement	
C8C For advising		
C8C In place of an application essay		
C8C As a validity check on the application essay		
C8C No college policy as of now		
C8C Not using essay component		

C8D In addition, does your institution use applicants' test scores for academic advising?

C8D	Yes	No
	X	

C8E Latest date by which SAT or ACT scores must be received for fall-term admission	February 1
C8E Latest date by which SAT Subject Test scores must be received for fall-term admission	N/A

C8F If necessary, use this space to clarify your test policies (e.g., if tests are recommended for some students, or if tests are not required of some students):

C8F SAT or ACT scores are required for all first-time, first-year, degree-seeking applicants unless they have been out of high school for 3 years or more.

C8G Please indicate which tests your institution uses for placement (e.g., state tests):

C8G SAT	X
C8G ACT	X
C8G SAT Subject Tests	
C8G AP	X
C8G CLEP	X
C8G Institutional Exam	X
C8G State Exam (specify):	

Freshman Profile

Provide percentages for ALL enrolled, degree-seeking, full-time and part-time, first-time, first-year (freshman) students enrolled in Fall 2016, including students who began studies during summer, international students/nonresident aliens, and students admitted under special arrangements.

C9 Percent and number of first-time, first-year (freshman) students enrolled in Fall 2016 who submitted national standardized (SAT/ACT) test scores. Include information for ALL enrolled, degree-seeking, first-time, first-year (freshman) students who submitted test scores. Do not include partial test scores (e.g., mathematics scores but not critical reading for a category of students) or combine other standardized test results (such as TOEFL) in this item. Do not convert SAT scores to ACT scores and vice versa. Do convert New SAT scores (2016) to Old SAT scores using the College Board's concordance tools and tables (sat.org/concordance).

C9	Percent submitting SAT scores	87%	Number submitting SAT scores	2119
C9	Percent submitting ACT scores	13%	Number submitting ACT scores	328

C9	25th Percentile	75th Percentile
C9 SAT Critical Reading	480	570
C9 SAT Math	490	580
C9 SAT Writing	460	560
C9 SAT Essay	7	8
C9 ACT Composite	21	25
C9 ACT Math	20	25
C9 ACT English	20	25
C9 ACT Writing	-	-

C9 Percent of first-time, first-year (freshman) students with scores in each range:

C9	SAT Critical Reading	SAT Math	SAT Writing
C9 700-800	2%	1%	1%
C9 600-699	13%	17%	12%
C9 500-599	51%	52%	48%
C9 400-499	31%	27%	34%
C9 300-399	3%	3%	5%
C9 200-299	0%	0%	0%
C9 Totals should = 100%	100%	100%	100%

C. FIRST-TIME, FIRST-YEAR (FRESHMAN) ADMISSION

C9		ACT Composite	ACT English	ACT Math
C9	30-36	4%	7%	2%
C9	24-29	41%	32%	43%
C9	18-23	50%	52%	41%
C9	12-17	5%	9%	13%
C9	6-11	0%	0%	0%
C9	Below 6	0%	0%	0%
	Totals should = 100%	100%	100%	100%

C10 Percent of all degree-seeking, first-time, first-year (freshman) students who had high school class rank within each of the following ranges (report information for those students from whom you collected high school rank information).

C10	Percent in top tenth of high school graduating class	9.70%
C10	Percent in top quarter of high school graduating class	33.60%
C10	Percent in top half of high school graduating class	72.00%
C10	Percent in bottom half of high school graduating class	28.00%
C10	Percent in bottom quarter of high school graduating class	5.80%
C10	Percent of total first-time, first-year (freshmen) students who submitted high school class rank:	63.50%

Top half +
bottom half = 100%

C11 Percentage of all enrolled, degree-seeking, first-time, first-year (freshman) students who had high school grade-point averages within each of the following ranges (using 4.0 scale). Report information only for those students from whom you collected high school GPA.

C11	Percent who had GPA of 3.75 and higher	28.16%
C11	Percent who had GPA between 3.50 and 3.74	20.76%
C11	Percent who had GPA between 3.25 and 3.49	19.46%
C11	Percent who had GPA between 3.00 and 3.24	16.13%
C11	Percent who had GPA between 2.50 and 2.99	13.80%
C11	Percent who had GPA between 2.0 and 2.49	1.69%
C11	Percent who had GPA between 1.0 and 1.99	0.00%
C11	Percent who had GPA below 1.0	0.00%
	Totals should = 100%	100.0%

C12	Average high school GPA of all degree-seeking, first-time, first-year (freshman) students who submitted GPA:	3.44
C12	Percent of total first-time, first-year (freshman) students who submitted high school GPA:	94%

Admission Policies**C13 Application Fee**

C13	Yes	No
C13 Does your institution have an application fee?	X	
C13 Amount of application fee:	\$45.00	
C13	Yes	No
C13 Can it be waived for applicants with financial need?	X	

C13 If you have an application fee and an on-line application option,

C13 Same fee:	X
C13 Free:	
C13 Reduced:	

C13	Yes	No
C13 Can on-line application fee be waived for applicants with financial need?	X	

C14 Application closing date

C14	Yes	No
C14 Does your institution have an application closing date?		X
C14 Application closing date (fall):	rolling	
C14 Priority date:	February 1	

C15	Yes	No
C15 Are first-time, first-year students accepted for terms other than the fall?	X	

C. FIRST-TIME, FIRST-YEAR (FRESHMAN) ADMISSION

C16 Notification to applicants of admission decision sent (fill in one only)

C16 On a rolling basis beginning (date):	October 1
C16 By (date):	
C16 Other:	

C17 Reply policy for admitted applicants (fill in one only)

C17 Must reply by (date):	
C17 No set date:	
C17 Must reply by May 1 or within four weeks if notified thereafter	X
C17 Other:	
C17 Deadline for housing deposit (MM/DD):	May 1
C17 Amount of housing deposit:	200.00
C17 Refundable if student does not enroll?	
C17 Yes, in full	
C17 Yes, in part	
C17 No	X

C18 Deferred admission

C18		Yes	No
C18 Does your institution allow students to postpone enrollment after admission?			X
C18 If yes, maximum period of postponement:			

C19 Early admission of high school students

C19		Yes	No
C19 Does your institution allow high school students to enroll as full-time, first-time, first-year (freshman) students one year or more before high school graduation?		X	

C20 Common Application

Question removed from CDS.

(Initiated during 2006-2007 cycle)

Early Decision and Early Action Plans
C21 Early Decision

C21		Yes	No
C21 Does your institution offer an early decision plan (an admission plan that permits students to apply and be notified of an admission decision well in advance of the regular notification date and that asks students to commit to attending if accepted) for first-time, first-year (freshman) applicants for fall enrollment?			X
C21 If "yes," please complete the following:			
C21 First or only early decision plan closing date			
C21 First or only early decision plan notification date			
C21 Other early decision plan closing date			
C21 Other early decision plan notification date			

C21 For the Fall 2016 entering class:

C21 Number of early decision applications received by your institution	
C21 Number of applicants admitted under early decision plan	
C21 Please provide significant details about your early decision plan:	

C22 Early action

C22		Yes	No
C22 Do you have a nonbinding early action plan whereby students are notified of an admission decision well in advance of the regular notification date but do not have to commit to attending your college?			X
C22 If "yes," please complete the following:			
C22 Early action closing date			
C22 Early action notification date			

C22 Is your early action plan a "restrictive" plan under which you limit students from applying to other early plans?

C22	Yes	No
C22		

D. TRANSFER ADMISSION**Fall Applicants**

D1		Yes	No
D1	Does your institution enroll transfer students? (If no, please skip to Section E)	X	
D1	If yes, may transfer students earn advanced standing credit by transferring credits earned from course work completed at other colleges/universities?	X	

D2 Provide the number of students who applied, were admitted, and enrolled as degree-seeking transfer students in Fall 2016.

D2		Applicants	Admitted Applicants	Enrolled Applicants
D2	Men	1378	890	617
D2	Women	2112	1252	840
D2	Total	3490	2142	1,457

Application for Admission

D3 Indicate terms for which transfers may enroll:

D3	Fall	X
D3	Winter	
D3	Spring	X
D3	Summer	

D4		Yes	No
D4	Must a transfer applicant have a minimum number of credits completed or else must apply as an entering freshman?		X
D4	If yes, what is the minimum number of credits and the unit of measure?		

D5 Indicate all items required of transfer students to apply for admission:

D5		Required of All	Recommended of All	Recommended of Some	Required of Some	Not Required
D5	High school transcript				X	
D5	College transcript(s)	X				
D5	Essay or personal statement	X				
D5	Interview				X	
D5	Standardized test scores				X	
D5	Statement of good standing from prior institution(s)					X

D6 If a minimum high school grade point average is required of transfer applicants, specify (on a 4.0 scale):

D7 If a minimum college grade point average is required of transfer applicants, specify (on a 4.0 scale): 2.00

D8 List any other application requirements specific to transfer applicants: Applicants must submit official copies of college transcripts for every institution attended. In some cases students will be required to submit a midterm progress report. If a transfer applicant has completed less than 24 credits they must submit a high school transcript and standardized test scores if they have been out of high school for less than 3 years. Audition is required for music applicants, portfolio for art applicants, and interview for Pre-Med, Pharmaceutical Product Development, and Respiratory Care.

D9 List application priority, closing, notification, and candidate reply dates for transfer students. If applications are reviewed on a continuous or rolling basis, place a check mark in the "Rolling admission" column.

D9		Priority Date	Closing Date	Notification Date	Reply Date	Rolling Admission
D9	Fall					X
D9	Winter					
D9	Spring					X
D9	Summer					

D. TRANSFER ADMISSION

D10		Yes	No
D10	Does an open admission policy, if reported, apply to transfer students?		

D11	Describe additional requirements for transfer admission, if applicable:
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Transfer Credit Policies

D12	Report the lowest grade earned for any course that may be transferred for credit:	D
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D13		Number	Unit Type
D13	Maximum number of credits or courses that may be transferred from a two-year institution:	No max	

D14		Number	Unit Type
D14	Maximum number of credits or courses that may be transferred from a four-year institution:	No max	

D15	Minimum number of credits that transfers must complete at your institution to earn an associate degree:	N/A
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D16	Minimum number of credits that transfers must complete at your institution to earn a bachelor's degree:	30 for 120 credit degree program
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D17	Describe other transfer credit policies: Credit may be granted for equivalent courses completed in accredited institutions of higher education. Credit for work completed at an unaccredited institution may be granted on the recommendation of the student's major department in consultation with the school or college dean and transfer credit analyst. Grades of D or above are accepted for transfer. Grades in a course submitted for transfer as a major program requirement must be the same or higher than the minimum grade required by the department. For example, if a program requires that a student earn a B or better in a major program requirement, then the student requesting transfer credit from another institution must have earned a minimum of B in the parallel course. If a student earns a lower grade than the requirement, the department may require the course to be repeated at West Chester University. If a student changes his or her major, grades originally approved for transfer will be re-evaluated by the new major department. No course equivalency transfer credit will be given for WCU courses numbered at the 400 level, unless the courses are taken at an institution that grants a baccalaureate degree. Departments have the right to accept courses for their majors as XXX 199 or TRN 199 credits. Transcripts will be evaluated by the Office of the Registrar following acceptance. Students will be sent a copy of their Transfer Credit Evaluation prior to the deposit due date.
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E. ACADEMIC OFFERINGS AND POLICIES

E1 Special study options: Identify those programs available at your institution. Refer to the glossary for definitions.

E1	Accelerated program	X
E1	Cooperative education program	
E1	Cross-registration	X
E1	Distance learning	X
E1	Double major	X
E1	Dual enrollment	X
E1	English as a Second Language (ESL)	X
E1	Exchange student program (domestic)	X
E1	External degree program	
E1	Honors Program	X
E1	Independent study	X
E1	Internships	X
E1	Liberal arts/career combination	X
E1	Student-designed major	X
E1	Study abroad	X
E1	Teacher certification program	X
E1	Weekend college	
E1	Other (specify):	

E2 This question has been removed from the Common Data Set.

E3 Areas in which all or most students are required to complete some course work prior to graduation:

E3	Arts/fine arts	X
E3	Computer literacy	
E3	English (including composition)	X
E3	Foreign languages	X
E3	History	
E3	Humanities	X
E3	Mathematics	X
E3	Philosophy	
E3	Sciences (biological or physical)	X
E3	Social science	X
E3	Other (describe): Public speaking, diverse communities, interdisciplinary requirements for all. Language for BA degree candidates.	X

Library Collections: The CDS Publishers will collect library data again when a new Academic Libraries Survey is in place.

F. STUDENT LIFE

F1 Percentages of first-time, first-year (freshman) degree-seeking students and degree-seeking undergraduates enrolled in Fall 2016 who fit the following categories:

F1		First-time, first-year (freshman) students	Undergraduates
F1	Percent who are from out of state (exclude international/nonresident aliens from the numerator and denominator)	15.50%	11.50%
F1	Percent of men who join fraternities	19.60%	14.45%
F1	Percent of women who join sororities	37.14%	18.63%
F1	Percent who live in college-owned, -operated, or -affiliated housing	91.89%	40.40%
F1	Percent who live off campus or commute	8.11%	59.60%
F1	Percent of students age 25 and older	0.00%	9.43%
F1	Average age of full-time students	18	21
F1	Average age of all students (full- and part-time)	18	21

F2 Activities offered Identify those programs available at your institution.

F2	Campus Ministries	X
F2	Choral groups	X
F2	Concert band	X
F2	Dance	X
F2	Drama/theater	X
F2	International Student Organization	X
F2	Jazz band	X
F2	Literary magazine	X
F2	Marching band	X
F2	Model UN	X
F2	Music ensembles	X
F2	Musical theater	X
F2	Opera	X
F2	Pep band	X
F2	Radio station	X
F2	Student government	X
F2	Student newspaper	X
F2	Student-run film society	X
F2	Symphony orchestra	X
F2	Television station	X
F2	Yearbook	X

F3 ROTC (program offered in cooperation with Reserve Officers' Training Corps)

F3		On Campus	At Cooperating Institution	Name of Cooperating Institution
F3	Army ROTC is offered:	X	X	Widener University
F3	Naval ROTC is offered:			
F3	Air Force ROTC is offered:		X	St. Joseph's University

F4 Housing: Check all types of college-owned, -operated, or -affiliated housing available for undergraduates at your institution.

F4	Coed dorms	X
F4	Men's dorms	
F4	Women's dorms	
F4	Apartments for married students	
F4	Apartments for single students	X
F4	Special housing for disabled students	X
F4	Special housing for international students	X
F4	Fraternity/sorority housing	
F4	Cooperative housing	
F4	Theme housing	X
F4	Wellness housing	
F4	Other housing options (specify):	X
	Gender-neutral housing	

G. ANNUAL EXPENSES

- G0** Please provide the URL of your institution's net price calculator:
<http://www.wcupa.edu/HEA/studentInfo.aspx>

Provide 2017-2018 academic year costs of attendance for the following categories that are applicable to your institution.

<input checked="" type="checkbox"/>	Check here if your institution's 2017-2018 academic year costs of attendance are not available at this time and provide an approximate date (i.e., month/day) when your institution's final 2017-2018 academic year costs of attendance will be available: <u>July 2017</u>
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- G1 Undergraduate full-time tuition, required fees, room and board** List the typical tuition, required fees, and room and board for a full-time undergraduate student for the **FULL 2017-2018 academic year** (30 semester or 45 quarter hours for institutions that derive annual tuition by multiplying credit hour cost by number of credits). A full academic year refers to the period of time generally extending from September to June; usually equated to two semesters, two trimesters, three quarters, or the period covered by a four-one-four plan. Room and board is defined as double occupancy and 19 meals per week or the maximum meal plan. Required fees include only charges that all full-time students must pay that are not included in tuition (e.g., registration, health, or activity fees.) Do not include optional fees (e.g., parking, laboratory use).

2016-2017:

		First-Year	Undergraduates	
G1	PRIVATE INSTITUTIONS			
	Tuition:			
G1	PUBLIC INSTITUTIONS			
	Tuition:			
	In-district	\$7,238.00	\$7,238.00	
G1	PUBLIC INSTITUTIONS			
	In-state (out-of-district):	\$7,238.00	\$7,238.00	
G1	PUBLIC INSTITUTIONS			
	Out-of-state:	\$18,096.00	\$18,096.00	
G1	NONRESIDENT ALIENS			
	Tuition:			
G1	REQUIRED FEES:			
		\$2,482.00	\$2,482.00	<i>in-state amount</i>
		\$2,716.40	\$2,716.40	<i>out-of state amount</i>
G1	ROOM AND BOARD:			
	(on-campus)	\$8,736.12	\$8,736.12	
G1	ROOM ONLY:			
	(on-campus)	\$5,276.00	\$5,276.00	<i>Traditional North Campus Double (Air Cond)</i>
G1	BOARD ONLY:			
	(on-campus meal plan)	\$3,460.12	\$3,460.12	<i>Unlimited Meals per week + \$250 Flex Dollars</i>
G1	Comprehensive tuition and room and board fee (if your college cannot provide separate tuition and room and board fees):			

G1	Other:
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		Minimum	Maximum
G2	Number of credits per term a student can take for the stated full-time tuition	12	18
G3		Yes	No
G3	Do tuition and fees vary by year of study (e.g., sophomore, junior, senior)?		X
G4		Yes	No
G4	Do tuition and fees vary by undergraduate instructional program?		X
G4		%	
G4	If yes, what percentage of full-time undergraduates pay more than the tuition and fees reported in G1?		

- G5** Provide the estimated expenses for a typical full-time undergraduate student for the **FULL 2016-2017 academic year**:

G. ANNUAL EXPENSES

G5		Residents	Commuters (living at home)	Commuters (not living at home)
G5	Books and supplies	1200	1200	1200
G5	Room only			9500
G5	Board only		2350	3360
G5	Room and board total (if your college cannot provide separate room and board figures for commuters not living at home):			N/A
G5	Transportation	920	2760	920
G5	Other expenses	1600	1600	1600

G6 Undergraduate per-credit-hour charges (tuition only)

G6	PRIVATE INSTITUTIONS:	
G6	PUBLIC INSTITUTIONS In-district:	\$302.00
G6	PUBLIC INSTITUTIONS In-state (out-of-district):	\$302.00
G6	PUBLIC INSTITUTIONS Out-of-state:	\$754.00
G6	NONRESIDENT ALIENS:	

H. FINANCIAL AID

Aid Awarded to Enrolled Undergraduates

Enter total dollar amounts awarded to enrolled full-time and less than full-time degree-seeking undergraduates (using the same cohort reported in CDS Question B1, "total degree-seeking" undergraduates) in the following categories. (Note: If the data being reported are final figures for the 2015-2016 academic year (see the next item below), use the 2015-2016 academic year's CDS Question B1 cohort.) Include aid awarded to international students (i.e., those not qualifying for federal aid). Aid that is non-need-based but that was used to meet need should be reported in the need-based aid columns. (For a suggested order of precedence in assigning categories of aid to cover need, see the entry for "non-need-based scholarship or grant aid" on the last page of the definitions section.)

H1		2016-2017 estimated	2015-2016 final
H1	Indicate the academic year for which data are reported for items H1, H2, H2A, and H6 below:		X

H3 Which needs-analysis methodology does your institution use in awarding institutional aid?

H3	Federal methodology (FM)	X
H3	Institutional methodology (IM)	
H3	Both FM and IM	

H1		Need-based \$ (Include non-need-based aid used to meet need.)	Non-need-based \$ (Exclude non-need-based aid used to meet need.)
H1	Scholarships/Grants		
H1	Federal	\$15,067,591	
H1	State (i.e., all states, not only the state in which your institution is located)	\$10,169,952	\$64,565
H1	Institutional: Endowed scholarships, annual gifts and tuition funded grants, awarded by the college, excluding athletic aid and tuition waivers (which are reported below).	\$2,825,049	\$1,097,714
H1	Scholarships/grants from external sources (e.g., Kiwanis, National Merit) not awarded by the college	\$3,056,273	\$1,239,752
H1	Total Scholarships/Grants	\$31,118,865	\$2,402,031
H1	Self-Help		
H1	Student loans from all sources (excluding parent loans)	\$81,671,071	\$24,668,901
H1	Federal Work-Study	\$449,261	
H1	State and other (e.g., institutional) work-study/employment (Note: Excludes Federal Work-Study captured above.)		
H1	Total Self-Help	\$82,120,332	\$24,668,901
H1	Other		
H1	Parent Loans		\$22,912,221
H1	Tuition Waivers Reporting is optional. Report tuition waivers in this row if you choose to report them. Do not report tuition waivers elsewhere.		
H1	Athletic Awards	\$947,265	\$229,288

H2 **Number of Enrolled Students Awarded Aid:** List the number of degree-seeking full-time and less-than-full-time undergraduates who applied for and were awarded financial aid from any source. **Aid that is non-need-based but that was used to meet need should be counted as need-based aid.** Numbers should reflect the cohort awarded the dollars reported in H1. Note: In the chart below, students may be counted in more than one row, and full-time freshmen should also be counted as full-time undergraduates.

H2		First-time Full-time Freshmen	Full-time Undergraduate (Incl. Fresh.)	Less Than Full-time Undergraduate
H2	Number of degree-seeking undergraduate students (CDS Item B1 if reporting on Fall 2016 cohort)	2,381	12,764	1,196
H2	b) Number of students in line a who applied for need-based financial aid	2,146	10,042	707
H2	c) Number of students in line b who were determined to have financial need	1,494	7,547	615
H2	d) Number of students in line c who were awarded any financial aid	1,494	7,547	615
H2	e) Number of students in line d who were awarded any need-based scholarship or grant aid	771	4,350	445
H2	f) Number of students in line d who were awarded any need-based self-help aid	1,315	6,647	432
H2	g) Number of students in line d who were awarded any non-need-based scholarship or grant aid	369	1,223	44

H. FINANCIAL AID

H2	h) Number of students in line d whose need was fully met (exclude PLUS loans, unsubsidized loans, and private alternative loans)	125	714	26
H2	i) On average, the percentage of need that was met of students who were awarded any need-based aid. Exclude any aid that was awarded in excess of need as well as any resources that were awarded to replace EFC (PLUS loans, unsubsidized loans, and private alternative loans)	41.4%	48.3%	55.6%
H2	j) The average financial aid package of those in line d. Exclude any resources that were awarded to replace EFC (PLUS loans, unsubsidized loans, and private alternative loans)	\$7,063	\$7,871	\$5,714
H2	k) Average need-based scholarship and grant award of those in line e	\$5,864	\$5,587	\$3,584
H2	l) Average need-based self-help award (excluding PLUS loans, unsubsidized loans, and private alternative loans) of those in line f	\$3,194	\$4,133	\$3,446
H2	m) Average need-based loan (excluding PLUS loans, unsubsidized loans, and private alternative loans) of those in line f who were awarded a need-based loan	\$3,194	\$4,133	\$3,446

H2A Number of Enrolled Students Awarded Non-need-based Scholarships and Grants: List the number of degree-seeking full-time and less-than-full-time undergraduates who had no financial need and who were awarded institutional non-need-based scholarship or grant aid. Numbers should reflect the cohort awarded the dollars reported in H1. Note: In the chart below, students may be counted in more than one row, and full-time freshmen should also be counted as full-time undergraduates.

		First-time Full-time Freshmen	Full-time Undergrad (Incl. Fresh.)	Less Than Full-time Undergrad
H2A	n) Number of students in line a who had no financial need and who were awarded institutional non-need-based scholarship or grant aid (exclude those who were awarded athletic awards and tuition benefits)	49	211	1
H2A	o) Average dollar amount of institutional non-need-based scholarship and grant aid awarded to students in line n	\$3,737	\$4,180	\$2,000
H2A	p) Number of students in line a who were awarded an institutional non-need-based athletic scholarship or grant	14	70	0
H2A	q) Average dollar amount of institutional non-need-based athletic scholarships and grants awarded to students in line p	\$2,699	\$3,276	\$0

H3 Incorporated into H1 above.

Note: These are the graduates and loan types to include and exclude in order to fill out CDS H4 and H5.
 Include: * 2016 undergraduate class: all students who started at your institution as first-time students and received a bachelor's degree between July 1, 2015 and June 30, 2016.
 * only loans made to students who borrowed while enrolled at your institution.
 * co-signed loans.

Exclude: * students who transferred in.
 * money borrowed at other institutions.
 * parent loans
 * students who did not graduate or who graduated with another degree or certificate (but no bachelor's degree)

H4	Provide the number of students in the 2016 undergraduate class who started at your institution as first-time students and received a bachelor's degree between July 1, 2015 and June 30, 2016. Exclude students who transferred into your institution.	1,521
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Number and percent of students in class (defined in H4 above) borrowing from federal, non-federal, and any loan sources, and the average (or mean) amount borrowed. NOTE: The "Average per-undergraduate-borrower cumulative principal borrowed," is designed to provide better information about student borrowing from federal and nonfederal (institutional, state, commercial) sources. The numbers, percentages, and averages for each row should be based only on the loan source specified for the particular row. For example, the federal loans average (row b) should only be the cumulative average of federal loans and the private loans average (row e) should only be the cumulative average of private loans.

	Number in the class (defined above) who	Percent of the class (defined above) who	Average per- undergraduate- borrower cumulative principal
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H. FINANCIAL AID

H5	Source/Type of Loan	in H4 above) who borrowed from the types of loans specified in the first column	borrowed from the types of loans specified in the first column (nearest 1%)	borrowed from the types of loans specified in the first column (nearest \$1)
	a) Any loan program: Federal Perkins, Federal Stafford Subsidized and Unsubsidized, institutional, state, private loans that your institution is aware of, etc. Include both Federal Direct Student Loans and Federal Family Education Loans.	1,140	74.0%	\$33,814
	b) Federal loan programs: Federal Perkins, Federal Stafford Subsidized and Unsubsidized. Include both Federal Direct Student Loans and Federal Family Education Loans.	1,121	73.0%	\$24,928
	c) Institutional loan programs.			
	d) State loan programs.			
	e) Private student loans made by a bank or lender.	318	20.0%	\$33,346

Aid to Undergraduate Degree-seeking Nonresident Aliens (Note: Report numbers and dollar amounts for the same academic year checked in item H1.)

H6 Indicate your institution's policy regarding institutional scholarship and grant aid for undergraduate degree-seeking nonresident aliens:

H6	Institutional need-based scholarship or grant aid is available	X
H6	Institutional non-need-based scholarship or grant aid is available	X
H6	Institutional scholarship or grant aid is not available	

H6	If institutional financial aid is available for undergraduate degree-seeking nonresident aliens, provide the number of undergraduate degree-seeking nonresident aliens who were awarded need-based or non-need-based aid:	14
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H6	Average dollar amount of institutional financial aid awarded to undergraduate degree-seeking nonresident aliens:	\$13,496
H6	Total dollar amount of institutional financial aid awarded to undergraduate degree-seeking nonresident aliens:	\$188,945

H7 Check off all financial aid forms nonresident alien first-year financial aid applicants must submit:

H7	Institution's own financial aid form	
H7	CSS/Financial Aid PROFILE	
H7	International Student's Financial Aid Application	
H7	International Student's Certification of Finances	
H7	Other (specify):	

H. FINANCIAL AID

Process for First-Year/Freshman Students

H8 Check off all financial aid forms domestic first-year (freshman) financial aid applicants must submit:

H8	FAFSA	X
H8	Institution's own financial aid form	
H8	CSS/Financial Aid PROFILE	
H8	State aid form	
H8	Noncustodial PROFILE	
H8	Business/Farm Supplement	
H8	Other (specify):	

H9 Indicate filing dates for first-year (freshman) students:

H9	Priority date for filing required financial aid forms:	February 15
H9	Deadline for filing required financial aid forms:	
H9	No deadline for filing required forms (applications processed on a rolling basis):	

H10 Indicate notification dates for first-year (freshman) students (answer a or b):

H10	a) Students notified on or about (date):	
H10		Yes No
H10	b) Students notified on a rolling basis:	X
H10	If yes, starting date:	March 15

H11 Indicate reply dates:

H11	Students must reply by (date):	
H11	or within <u>4</u> weeks of notification.	X

Types of Aid Available

Please check off all types of aid available to undergraduates at your institution:

H12 Loans

H12 FEDERAL DIRECT STUDENT LOAN PROGRAM (DIRECT LOAN)

H12	Direct Subsidized Stafford Loans	X
H12	Direct Unsubsidized Stafford Loans	X
H12	Direct PLUS Loans	X

H12	Federal Perkins Loans	X
H12	Federal Nursing Loans	X
H12	State Loans	
H12	College/university loans from institutional funds	
H12	Other (specify):	

H13 Scholarships and Grants

H13 NEED-BASED:

H13	Federal Pell	X
H13	SEOG	X
H13	State scholarships/grants	X
H13	Private scholarships	X
H13	College/university scholarship or grant aid from institutional funds	X
H13	United Negro College Fund	
H13	Federal Nursing Scholarship	
H13	Other (specify):	

H14 Check off criteria used in awarding institutional aid. Check all that apply.

H14	Non-Need Based	Need-Based
H14	Academics	X
H14	Alumni affiliation	X
H14	Art	X
H14	Athletics	X
H14	Job skills	
H14	ROTC	X
H14	Leadership	X
H14	Minority status	X
H14	Music/drama	X
H14	Religious affiliation	
H14	State/district residency	X

H. FINANCIAL AID

H15 If your institution has recently implemented any major financial aid policy, program, or initiative to make your institution more affordable to incoming students such as replacing loans with grants, or waiving costs for families below a certain income level please provide details below:

I. INSTRUCTIONAL FACULTY AND CLASS SIZE

Please report the number of instructional faculty members in each category for Fall 2016. Include faculty who are on your institution's payroll on the census date your institution uses for IPEDS/AAUP.

11

DEFINITION OF INSTRUCTIONAL FACULTY			
The following definition of full-time instructional faculty is used by the American Association of University Professors (AAUP) in its annual Faculty Compensation Survey (the part time definitions are not used by AAUP). Instructional Faculty is defined as those members of the instructional-research staff whose major regular assignment is instruction, including those with released time for research. Use the chart below to determine inclusions and exclusions:			
		Full-time	Part-time
	(a) instructional faculty in preclinical and clinical medicine, faculty who are not paid (e.g., those who donate their services or are in the military), or research-only faculty, post-doctoral fellows, or pre-doctoral fellows	Exclude	Include only if they teach one or more non-clinical credit courses
	(b) administrative officers with titles such as dean of students, librarian, registrar, coach, and the like, even though they may devote part of their time to classroom instruction and may have faculty status	Exclude	Include if they teach one or more non-clinical credit courses
	(c) other administrators/staff who teach one or more non-clinical credit courses even though they do not have faculty status	Exclude	Include
	(d) undergraduate or graduate students who assist in the instruction of courses, but have titles such as teaching assistant, teaching fellow, and the like	Exclude	Exclude
	(e) faculty on sabbatical or leave with pay	Include	Exclude
	(f) faculty on leave without pay	Exclude	Exclude
	(g) replacement faculty for faculty on sabbatical leave or leave with pay	Exclude	Include

Full-time instructional faculty: faculty employed on a full-time basis for instruction (including those with released time for research)

Part-time instructional faculty: Adjuncts and other instructors being paid solely for part-time classroom instruction. Also includes full-time faculty teaching less than two semesters, three quarters, two trimesters, or two four-month sessions. Employees who are not considered full-time instructional faculty but who teach one or more non-clinical credit courses may be counted as part-time faculty.

Minority faculty: includes faculty who designate themselves as Black, non-Hispanic; American Indian or Alaska Native; Asian, Native Hawaiian or other Pacific Islander, or Hispanic.

Doctorate: includes such degrees as Doctor of Philosophy, Doctor of Education, Doctor of Juridical Science, and Doctor of Public Health in any field such as arts, sciences, education, engineering, business, and public administration. Also includes terminal degrees formerly designated as "first professional," including dentistry (DDS or DMD), medicine (MD), optometry (OD), osteopathic medicine (DO), pharmacy (DPharm or BPharm), podiatric medicine (DPM), veterinary medicine (DVM), chiropractic (DC or DCM), or law (JD).

Terminal degree: the highest degree in a field: example, M. Arch (architecture) and MFA (master of fine arts).

	Full-Time	Part-Time	Total
11 a) Total number of instructional faculty			
11 b) Total number who are members of minority groups			
11 c) Total number who are women			
11 d) Total number who are men			
11 e) Total number who are nonresident aliens (international)			
11 f) Total number with doctorate, or other terminal degree			
11 g) Total number whose highest degree is a master's but not a terminal master's			
11 h) Total number whose highest degree is a bachelor's			
11 i) Total number whose highest degree is unknown or other (Note: Items f, g, h, and i must sum up to item a.)			
11 j) Total number in stand-alone graduate/ professional programs in which faculty teach virtually only graduate-level students			

12 Student to Faculty Ratio

Report the Fall 2016 ratio of full-time equivalent students (full-time plus 1/3 part time) to full-time equivalent instructional faculty (full time plus 1/3 part time). In the ratio calculations, exclude both faculty and students in stand-alone graduate or professional programs such as medicine, law, veterinary, dentistry, social work, business, or public health in which faculty teach virtually only graduate-level students. Do not count undergraduate or graduate student teaching assistants as faculty.

12	Fall 2016 Student to Faculty ratio		to 1	(based on		students
				and		faculty).

I. INSTRUCTIONAL FACULTY AND CLASS SIZE

13 Undergraduate Class Size

In the table below, please use the following definitions to report information about the size of classes and class sections offered in the Fall 2016 term.

Class Sections: A class section is an organized course offered for credit, identified by discipline and number, meeting at a stated time or times in a classroom or similar setting, and not a subsection such as a laboratory or discussion session. Undergraduate class sections are defined as any sections in which at least one degree-seeking undergraduate student is enrolled for credit. Exclude distance learning classes and noncredit classes and individual instruction such as dissertation or thesis research, music instruction, or one-to-one readings. Exclude students in independent study, co-operative programs, internships, foreign language taped tutor sessions, practicums, and all students in one-on-one classes. Each class section should be counted only once and should not be duplicated because of course catalog cross-listings.

Class Subsections: A class subsection includes any subsection of a course, such as laboratory, recitation, and discussion subsections that are supplementary in nature and are scheduled to meet separately from the lecture portion of the course. Undergraduate subsections are defined as any subsections of courses in which degree-seeking undergraduate students enrolled for credit. As above, exclude noncredit classes and individual instruction such as dissertation or thesis research, music instruction, or one-to-one readings. Each class subsection should be counted only once and should not be duplicated because of cross-listings.

Using the above definitions, please report for each of the following class-size intervals the number of class sections and class subsections offered in Fall 2016. For example, a lecture class with 800 students who met at another time in 40 separate labs with 20 students should be counted once in the "100+" column in the class section column and 40 times under the "20-29" column of the class subsections table.

13 Number of Class Sections with Undergraduates Enrolled

13 Undergraduate Class Size (provide numbers)

13	CLASS SECTIONS	2-9	10-19	20-29	30-39	40-49	50-99	100+	Total
13									0

13	CLASS SUB-SECTIONS	2-9	10-19	20-29	30-39	40-49	50-99	100+	Total
13									0

J. DEGREES CONFERRED**J1 Degrees conferred between July 1, 2015 and June 30, 2016**

J1 For each of the following discipline areas, provide the percentage of diplomas/certificates, associate, and bachelor's degrees awarded. To determine the percentage, use majors, not headcount (e.g., students with one degree but a double major will be represented twice). Calculate the percentage from your institution's IPEDS Completions by using the sum of 1st and 2nd majors for each CIP code as the numerator and the sum of the Grand Total by 1st Majors and the Grand Total by 2nd major as the denominator. If you prefer, you can compute the percentages using 1st majors only.

J1	Category	Diploma/Certificates	Associate	Bachelor's	CIP 2010 Categories to Include
J1	Agriculture				1
J1	Natural resources and conservation				3
J1	Architecture				4
J1	Area, ethnic, and gender studies			0.5%	5
J1	Communication/journalism				9
J1	Communication technologies				10
J1	Computer and information sciences			1.4%	11
J1	Personal and culinary services				12
J1	Education			9.8%	13
J1	Engineering				14
J1	Engineering technologies				15
J1	Foreign languages, literatures, and linguistics			1.0%	16
J1	Family and consumer sciences				19
J1	Law/legal studies				22
J1	English			8.5%	23
J1	Liberal arts/general studies			6.9%	24
J1	Library science				25
J1	Biological/life sciences			3.6%	26
J1	Mathematics and statistics			1.6%	27
J1	Military science and military technologies				28 & 29
J1	Interdisciplinary studies				30
J1	Parks and recreation			4.8%	31
J1	Philosophy and religious studies			0.4%	38
J1	Theology and religious vocations				39
J1	Physical sciences			1.5%	40
J1	Science technologies				41
J1	Psychology			7.3%	42
J1	Homeland Security, law enforcement, firefighting, and protective services			3.6%	43
J1	Public administration and social services			1.0%	44
J1	Social sciences			4.1%	45
J1	Construction trades				46
J1	Mechanic and repair technologies				47
J1	Precision production				48
J1	Transportation and materials moving				49
J1	Visual and performing arts			4.6%	50
J1	Health professions and related programs			16.4%	51
J1	Business/marketing			20.7%	52
J1	History			2.1%	54
J1	Other				
J1	TOTAL (should = 100%)	0.00%	0.00%	100.0%	