**Applied Learning Experience I and II – On Site Agency Hours Agreement**

Student:       Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Applied Learning Experience Supervisor:

Applied Learning Experience Site:

Applied Learning Experience Faculty Supervisor:

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| **Applied Learning Experience I and II Time Commitments**It is important to note that many students in the program have full time jobs and will need to **complete a total of 300 hours for Applied Learning Experience I and II**. Students who are employed may need to make arrangements for time off from work to complete their projects during the Applied Learning Experience I and II. **Students are expected to spend time at the agency to complete their projects and projects should focus on research problems and/or practitioner issues in public health.** The student and Agency Site Supervisor will need to be in agreement about the time needed to be spent on site before the start of the Applied Learning Experience I. **Agency Site Supervisors need to remember that this experience is 300 hours and is to be completed over two semesters, with 100 hours for Applied Learning Experience I and 200 hours for Applied Learning Experience II.** Arrangements for time at the site should be flexible. **The student and the Agency Site Supervisor need to agree about the time commitment at the agency. (pg. 6, Applied Learning experience I and II Guidelines).** |

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| **Time Schedule at the Site for HEA649 - Applied Learning Experience I (starting during the second half of the ALE I semester):**Date of start time for on-site hours: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Student practicum on-site hours include (days of week and times, for example every Friday morning 9am –Noon):        |
| **Time Schedule at the Site for HEA650 - Applied Learning Experience II (on site hours continue throughout the ALE II semester):**Date of start time for on-site hours: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Student practicum on-site hours include (days of week and times, for example every Friday morning 9am –Noon):        |
|  **Student Signature:****Site Supervisor Signature:** **ALE Faculty Supervisor Signature:**  |