**Subject:** Tips for Fall 24 Registration Support

Colleagues,
We want to share more details regarding the process of **registering for co-requisite courses**. This is helpful information as you support student registration.

What: Co-requisite courses are those in which a student needs to enroll in simultaneously. Historically in myWCU these were often setup as mutli-component courses. An example is a course that has a lecture and a lab element.

Important things to know about co-requisite registration in RamPortal:
- In the class search, students are not prompted to add a co-requisite at the planning their courses or selecting courses for registration.  However, if a co-requisite is not added, the user will get a prerequisite error if they try to enroll in one of the co-requisites and not the other. To correct the error, students need to add the required course to the student's registration and process.
- Additionally, the class search process may be a bit confusing for co-requisite search. For example, the BIO 110 lab is BIO 110L, which won't come up in the search results if you enter "110." A way to go around this is include the # in the search so write 110%
- If you are issuing a co-requisite override (i.e. allowing the student to enroll in one of the courses, but not there other), please note:
    - Use prerequisite override NOT co-requisite override.
    - When issuing overrides for courses with prerequisites, overrides must be issued for both sides of the prerequisite. (Example- if override issued for lecture course section (BIO 211), override must also be issued for the lab course section (BIO 211L), if the intention is for the student to be enrolled in both the lab and lecture.

A quick note about courses with reserve groups:
- If you have courses that you have reserved for specific students (i.e. first-year students), you will not see this information relayed on the course search.

We recognize these elements creates additional complexity for co-requisite registration. We will continue to work on a streamlined process but wanted to communicate the functionality as it exists today to help you support your students.