**Subject**: Advising Notes Transition
**Date:** August 2, 2024, at 8:11 AM

Dear Faculty and Staff,

Please see the updates on Advising Notes below:

- As of today, Friday August 2nd,  faculty and staff will lose access to add advising notes in myWCU (you will still be able to view advising notes after today, just not add new notes).
- As of today, Friday August 2nd, faculty and staff will be able to add new advising notes to student records in the Degree Audit.  ([ Advising Notes How to Access View and Edit.docx](#))
- The week of August 12th historical advising notes from myWCU will be accessible to students, faculty, and staff in RamPortal. Once available, how to documentation will be shared.
- Exceptions should <u>not</u> go in the Degree Audit in RamPortal. Please utilize this form for Major/Minor Exceptions: [Major/Minor Course Exception/Waiver Form](#)

Thank you for your partnership through this transition.