

Best Practices: Academic Integrity

1. Make information on academic integrity easy to find on the course website, in the syllabus, and in specific assignments.
2. Discuss or reference the academic integrity policy early in the course.
3. Require some sort of student engagement with the academic integrity policy. Examples include:
 - Ask students for their input on how to create a community of integrity
 - Have students create and commit to a class honor code
 - Require students to read and sign an academic integrity policy
 - Ask students to restate the academic policy in their own words
 - Hold an academic integrity discussion
4. Create assignments that require appropriate sharing and collaboration. Break down large projects into parts and have different parts due as the semester progresses.
5. Provide students with instruction on proper research and study techniques. Teach the proper use of citations. Provide examples of cheating and plagiarism. Don't assume students know how to do this. The library services staff has a number of resources available to assist with this. Contact them for more information.
6. Include a statement that you (the instructor) reserve the right to require alternative forms and/or locations of assessments.
7. Ask students follow up questions about assignments such as:
 - a. Expand upon this statement you made
 - b. Tell me why you chose this phrase, description, or reference
 - c. Expand upon the ideas behind this reference
8. Require students to share key learning from references for a paper or self-reflection on an assignment on the discussion board.
9. Use a plagiarism detection service (like [TurnItIn](#))
10. Clearly identify how much collaboration is acceptable for each assignment.
11. When evaluating writing, pay attention to the writing style. Compare it to other writing samples from students, like the discussion board.
12. Use a variety of assessment types.

When testing:

1. Create a test bank that contains more questions than will be used on a particular assessment and use the [D2L question pool feature](#) to randomly assign questions from the test bank to each students' assessment.
2. Randomize the answer order for multiple choice questions so that for one student the correct answer is B and for another it is A.
3. Randomize question order.
4. Require assessments to be completed in one sitting.
5. Set a time limit for an assessment using [D2L Quiz Availability](#) on assessments for the both the exam itself and the window of time in which the exam can be taken.
6. Consider giving open book exams.
7. Do not distribute feedback to assessments until all students have taken the assessment.
8. Contact Distance Education to discuss exam proctoring through Examity.

References

[West Chester University Academic Integrity Website](#)

Information adapted from:

[“Best Practice Strategies to Promote Academic Integrity in Online Education”](#) by WCET, UT TeleCampus, and Instructional Technology Council which was licensed under a [CC-BY-NC-SA 3.0 license](#).

Updated: 3/2020