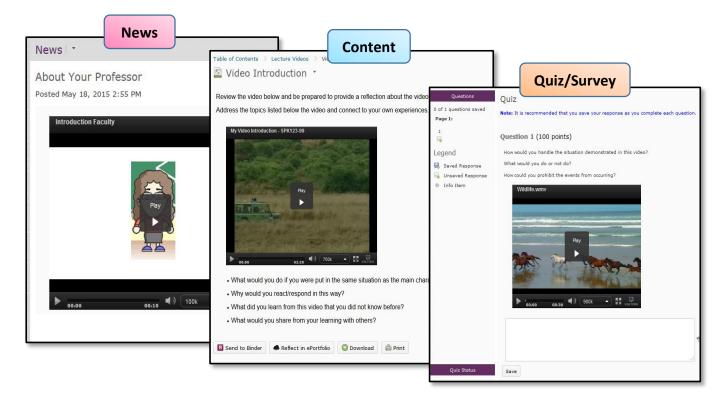
ABOUT MY MEDIA FOR FACULTY

WHAT IS MY MEDIA?

My Media is a video streaming service (Kaltura), used by West Chester University to upload and manage media files for use in a D2L course.

MY MEDIA PROVIDES:

- Standard playback of various file types, devices, operating systems, browsers
- Secure repository accessible to West Chester University Faculty & Students
- Ability to record Just-in-Time audio/video messages for assignments and/or feedback
- Media can be inserted/submitted to any area of D2L such as News, Content, Feedback, Dropbox, Quizzes/Surveys, Discussions, and ePortfolios.



IMPORTANT

- When uploading the video, enter searchable tags separated by a comma for each file. Tags should include your last name, semester, course/section and topic.
 For example - Gabriel, Spring 2015, COM100-20, Persuasive
- Common File Types supported include .mp4, .mov, .wmv, .flv, etc.
- It is recommended to upload files less than 500 MB. For any file size over 1GB, contact D2L Services (d2l@wcupa.edu).

WHERE CAN MEDIA BE INSERTED IN D2L?

Media can be inserted anywhere the **Insert Stuff** tool is available (HTML Editor). Locations include news items, course home widgets, course content, dropbox instructions and evaluation/feedback, discussion forums/topics, quizzes/surveys and ePortfolios.



