

West Chester University of Pennsylvania

Center for International Programs



*Center for International Programs
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www.wcupa.edu/international*

2017-2018
Pre-Arrival Guide

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Pre-Arrival Information for International Students

The faculty, staff, and administration of West Chester University of Pennsylvania welcome you to our university and the West Chester, Pennsylvania area. The purpose of this attachment is to assist you, as much as possible, in preparing to leave your homeland and arrive in a new area. This is probably one of the most exciting times in your life thus far. We want to make the transition as easy as possible. This information will assist you in arranging your travel to the United States and in planning your educational career at WCU. Please read it carefully and please contact us if you have any further questions.

During the academic year, the CIP is open from 8:00 a.m. – 12:00 p.m. and 1:00 p.m. – 4:00 p.m. EST. We prefer that you email us first before calling. Also, please locate us on the internet at www.wcupa.edu/international for updated orientation, events, and arrival information.

We look forward to meeting you all. Safe travels!

Dr. Peter Loedel, Director

Mr. Charity Alinda, DSO, International Programs Coordinator

Mrs. H. Daniele Clay, Administrative Support

Mrs. Summer Davey, DSO, Assistant Director of International Admissions

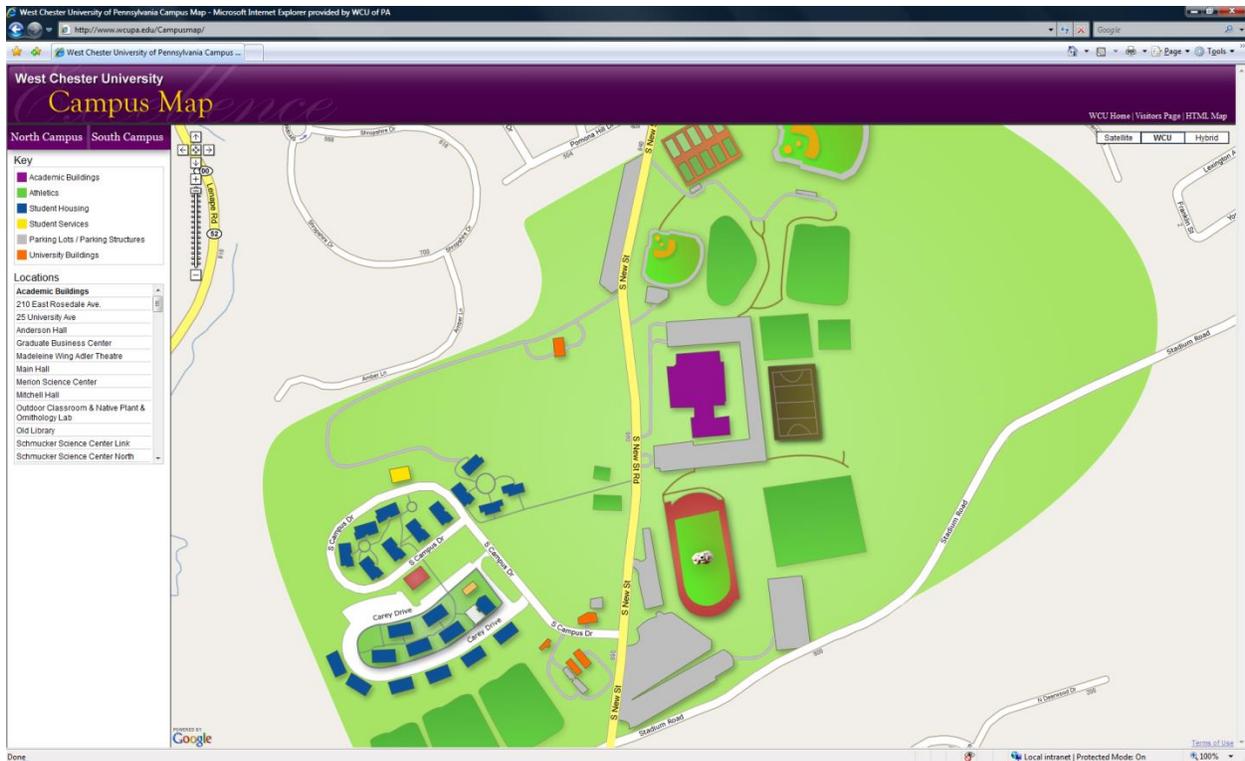
Ms. Angela Howard, PDSO, RO, Senior Associate Director of International Programs

Mrs. Nora Solomon Maurer, Assistant Director of Education Abroad



Check List

- Research WCU and West Chester, Pennsylvania:** Although you are accepted to WCU, you may also be accepted to other U.S. Institutions. We want you to make sure WCU is a good fit for you and your future goals. To learn more about the town of West Chester, please visit www.west-chester.com. Please see www.wcupa.edu or contact your academic department with questions. You should decide to attend WCU before applying for a U.S. student visa. We will not transfer you to another institution during your first semester in the U.S.
- Pay the SEVIS I-901 fee and obtain a U.S. visa for WCU or if in the U.S. already, transfer your I-20 to WCU.**
- Reserve housing:** It is very important that you make housing arrangements before arriving to WCU. There is no temporary housing in West Chester, PA or WCU except for hotels which cost over \$100 per night.
- Reserve your airline ticket.**
- Pack your bags.**
- I20 or DS-2019**
- Bring important documents:** Copies of health history, prescriptions, International driver's license (if needed), U.S. and immigration documents.
- Have money/cash available:** You will need money in U.S. dollars to make housing, tuition, and food payments and other various expenses during your first week.
- Attend orientation:** Orientation is mandatory for all new students.



WCU Contacts

College of Arts and Humanities

Location: The Performing Arts Center, 817 South High Street; Phone: 610-436-2739

College of Business and Public Management

Location: 624 South High Street; Phone: 610-436-2930

College of Education and Social Work

Location: 302 Recitation Hall; Phone: 610-436-3102

College of Health Sciences

Location: Sturzebecker Health Sciences Center; Phone: 610-436-2825

College of Science and Social Science

Location: Anderson Hall, Suite 119; Phone: 610-436-3521

WCU Contacts continued

Here is a list of university contacts you may need as you prepare for WCU.

Bursars Office

Location: Kershner Student Service Center

Website: <http://www.wcupa.edu/information/afa/fiscal/bursar/>

Phone: 610-436-2552

Registrars Office

Location: Kershner Student Service Center

Website: www.wcupa.edu/registrar/

Phone: 610-436-3541

Residence Life and Housing Services

Location: 202 Lawrence Center

Website: <http://www.wcupa.edu/services/stu.lif/>

Phone: 610-436-3307

Student Health Services

Location: Commonwealth Hall, Ground Floor

Website: <http://www.wcupa.edu/services/stu.inf/>

Phone: 610-436-2509

Bookstore

Location: Sykes Student Union Building

Website: Click [here](#)

Phone: 610-436-2242

Important Arrival Information

Arriving in the United States

Students and scholars coming to the United States in F or J status for the first time may not enter the country more than 30 days prior to the start date listed on the Form I-20 or Form DS-2019. Academic program start dates are established by the University and cannot be changed, so students and scholars are advised to plan their travel accordingly.

Students and scholars already in the United States in F or J status are not bound by the 30 day rule. However, an F-1 student transferring to WCU from another school in the U.S. must report to the CIP within 15 days of the program start date listed on WCU's I-20. Ideally one should plan to arrive in WCU the weekend before the first day of class.

Before boarding an international flight, students and scholars should be sure to hand-carry their passports, immigration documents, and other supporting documentation so that they can be presented to an immigration officer upon arrival in the United States.

Arriving at the Philadelphia International Airport

The Philadelphia International Airport (PHL) is the major airport closest to campus. It is also possible to fly to New York area airports (JFK International Airport, LaGuardia Airport, or Newark International Airport) and travel by train or bus to Philadelphia. **However, travel to Philadelphia from the New York City area can be more expensive and time-consuming than direct arrival into Philadelphia, and can be very confusing to those unfamiliar with these cities.** Airport information centers in baggage claim areas provide details on the various ground transportation options. WCU is approximately 35 miles west of Philadelphia. If you need transportation to WCU, we recommend Rainbow Cab www.rainbowcab.com or 610-696-6060 or 1-800-322-4470. The cost is approximately \$75.

International Students should make every attempt to time their arrival for the weekend that on-campus housing opens for the fall semester, typically the Friday or Saturday before the first day of classes, which is a Monday. However, understanding that international travel arrangements can be complicated, the Office of Residence Life and Housing Services will make arrangements for students to check in earlier or later, within a few days of the official published opening date. Students can make these arrangements via an e-mail request to housing@wcupa.edu. For Affiliate Housing, please call 610-430-4988.

International Student Orientation

Department of Homeland Security Orientation Program

WCU provides a mandatory International Student Orientation Program for all new students.

You are required to attend. It is not optional and is mandated by the Department of Homeland Security. The orientation prepares international students for a successful transition to studying at WCU. Topics include learning about U.S. and WCU culture, the American university system, immigration policies, and opportunities for involvement in the international community at WCU. Even if you have had prior experience in the U.S., we require that you attend.

Fall 2017 Orientation Schedule

Friday, August 25, 2017 @ 9 a.m.

Location: Mitchell Hall, Room 102

Spring 2018 Orientation Schedule

Friday, January 19, 2018 @ 9 a.m.

Location: Mitchell Hall, Room 301

Please note that you will receive additional information regarding orientation.

How do I get a Visa?

STEP 1: PAY THE SEVIS FEE

All accepted international students and scholars applying for an F or J visa will become part of the Student Exchange and Visitor Information System (SEVIS) when an I-20 or DS-2019 is created for you. SEVIS is a national tracking/monitoring system that will allow the U.S. government to monitor and track various events during your program of study. West Chester University's Center for International Programs handles all SEVIS records for all international students and scholars. We are required to report your U.S. address, registration of classes, and any changes within your program at WCU.

All F, M, and J visa applicants must complete form I-901 and pay a SEVIS fee (\$200 for F Visa and \$180 for J Visa) to the Department of Homeland Security before applying for a new visa. Take the receipt to your interview. Dependents and spouses are not required to pay. The purpose of the fee is to cover the costs of administering and maintaining SEVIS. If you have questions, please visit: www.fmjfee.com or call (from overseas) 011+785-330-1048 or email fmjfee.SEVIS@dhs.gov

ONLINE: Go to: www.fmjfee.com and complete Form I-901 and make a payment via credit card. A receipt can be printed immediately. Do not forget to print a copy. It will take approximately 3 days for payment to be processed. Please allow plenty of time for this to clear before your visa interview.

Students from these countries must pay by Western Union, Check or Money Order only: Ghana, Nigeria, Cameroon, and Kenya. Due to fraudulent I-901 fee charge-back practices in these countries, SEVP (Student and Exchange Visitor Information Program) is currently unable to accept credit card payments.

By Mail:

I-901 Student/Exchange Visitor Processing Fee
1005 Convention Plaza
St. Louis, MO 63101
USA

STEP 2 MAKE A VISA APPOINTMENT

Plan well in advance. Contact your local embassy or consulate for an appointment. To find your closest [U.S. Embassy](#). Visit your embassy or consulate's website for specific application procedures. WCU does not have any power to influence your consular officials, so please do not ask us to call or fax letters to your consulate or embassy. Please use the WCU letter in your acceptance packet.

As a student, you will be applying for an F-1 (I-20) or J-1 (DS-2019) visa. U.S. law states that F and J visas are given to persons who intend to remain in the U.S. temporarily, and their primary purpose is for Academics.

DO NOT USE WEST CHESTER UNIVERSITY OF PENNSYLVANIA'S immigration document to obtain a visa if you do not plan to attend WCU. We will not transfer you to another institution during your first semester in the U.S.

STEP 3 PREPARE FOR YOUR VISA APPOINTMENT

What you will need to obtain a student visa:

- I-20 or DS-2019
- SEVIS I-901 fee Receipt
- Online Non-Immigrant Visa application DS-160 <https://ceac.state.gov/genniv/>. See your embassy website for more details and exceptions. Electronically submitting your DS-160 online application is only the first step in the visa application process. Once you have electronically submitted your DS-160 online application, you must contact the embassy or consulate at which you wish to apply to confirm whether you need to be interviewed by a consular officer, and to schedule an interview.
- Visa fee \$140
- One passport photo (2"x2")
- Valid passport
- Financial support letters & bank statements
- WCU acceptance letter
- Other documents as required by U.S. Embassy or Consulate (TOEFL, GMAT, GRE scores or transcripts from previous institutions are usually required)

NOTE: To assist you with getting a US driver's license, identification, and Social Security numbers in the U.S. make sure the date of birth, spelling, and order of names are the same on Visa, I-20 or DS-2019, and I-94.

VISA INTERVIEW TIPS:

- Be prepared to explain that you intend to return to your country and only remain in the U.S. temporarily.
- Use documents from a family business, property, or bank statements to show ties to your country. Showing ties in the U.S. is not helpful.
- Be prepared to explain your academic goals and planned course of study and why it is important for you to study in the U.S. as opposed to your country. Bring copies or official scores from standardized tests required for admission and transcripts from previous institutions. If you will be returning to a job in your country, a letter from your place of work would be helpful.
- Be prepared to explain how you will be financially supported while in the U.S. with documentation. You are required to show financial proof when applying to WCU. You should be able to show bank statements or letters from sponsors that match information on your I-20 or DS-2019. Bring deeds, tax returns, and pay stubs. More documents showing financial support are better.
- If your family is applying for F-2 visas, you will be asked to show proof of relationship to your spouse and/or children (marriage certificate, birth certificates). It is preferable that families apply for visas at the same time

DEPENDENT DOCUMENTS

F-1 or J-1 dependent documents can be created for spouses or children only. Unfortunately, we cannot issue documents for parents or other relatives. If your spouse and/or children need to accompany you to the U.S. follow these instructions:

1) Please email or fax a copy of their passports including: family name, first name, date of birth, country of birth, and relationship to you. Send this information to international@wcupa.edu fax (610) 436-3426 so we may issue an I-20/ DS-2019 for dependents.

2) Additional costs must be included on your I-20/ DS-2019. The amount for a 9-month period is \$5,000 for a spouse and \$3,000 for each child. You will need to provide documentation for these additional funds if your current financial statement does not include this.

STEP 4

VISA APPROVAL OR DENIAL:

DENIAL: If your visa is denied, you can apply again within the same year. If you decide to defer until the next semester, notify the Center for International Programs in writing as soon as possible at international@wcupa.edu. Your SEVIS fee is valid for 12 months.

APPROVAL: Please make plans for your housing and transportation.

Family Resources

Many of you will bring your family with you to the U.S. It can be a very exciting time for a family. There are some resources available for families while in West Chester, PA. We encourage all family members to purchase health insurance while here. Please contact our office for any additional questions you may have.

Health Care for Family Members

Please make sure to obtain health insurance for your family members coming to the U.S. Healthcare costs are VERY expensive and even regular doctor's visits must be paid for at the time of service if you have no insurance.

Purchasing a Car

Families wanting to purchase a car will need a PA license or ID. New students must wait at least 2 weeks from the start of the semester before going to the DMV to allow time for immigration record validation. We cannot validate immigration records before this time. Please plan accordingly. Families can use the local bus transportation system, taxi, or rent a car with an international driver's license.

Housing

WCU does not have on-campus housing for families.

Dependents (spouses)

Spouses are typically on F2 or J2 visas. F2 visa holders are not permitted to work full-time. However, they may enroll in courses part-time as a non-degree student. F2 visa holders can obtain driver's licenses while here, but cannot obtain Social Security numbers. If a spouse decides she/he would like to study for a degree while in the U.S. a change of visa application can be filed with USCIS (United States Citizenship and Immigration Services) or if you plan to depart the U.S. a new F1 visa can be obtained outside of the U.S.

J2 visa holders can obtain a work permit if he/she can show that they are not working due to a financial hardship. They can also study full-time.

Children

If you bring your children with you to the U.S., you may wonder what services are available for them. There are no child care centers on campus for children so make sure to look into these options if needed soon after arriving.

Children 5 – 18 can be enrolled in public schools here in West Chester. Please be sure to bring the English translation of the following documents for each child or you may have difficulty enrolling them in school: Birth Certificate and Immunization records. Contact the West Chester Area School District Administrative Office at 610-266-1000 to find out which school your child can attend.

Entering the United States



OMB No. 1651-0111
Expiration Date: 11/30/2014

Get I-94 Number

I-94 FAQ

Admission (I-94) Number Retrieval

Admission (I-94) Record Number: 68523424920

Admit Until Date (MM/DD/YYYY): D/S

Details provided on Admission (I-94) form:

Family Name:

First (Given) Name:

Birth Date (MM/DD/YYYY):

Passport Number:

Passport Country of Issuance: India

Most Recent Date of Entry (MM/DD/YYYY): 06/04/2013

Class of Admission: F1

▶ Effective April 26, 2013, DHS began automating the admission process. An alien lawfully admitted or paroled into the U.S. is no longer required to be in possession of a preprinted Form I-94. A record of admission printed from the CBP website constitutes a lawful record of admission. See 8 CFR § 1.4(d).

▶ If an employer, local, state or federal agency requests admission information, present your admission (I-94) number along with any additional required documents requested by that employer or agency.

▶ Note: For security reasons, we recommend that you close your browser after you have finished retrieving your I-94 number.

After going through U.S. immigration, you will collect your luggage then pass through Customs. After being screened, you will be able to re-check your luggage for your final arrival. Our office will collect copies of all immigration documents during Orientation, and based on this information will report your Status to the Department of Homeland Security via the SEVIS Database (Student and Exchange Visitor Information System). You are not legal in the U.S. until after we verify your Immigration documents and your WCU class schedule.

I-94 Arrival Departure Record

The Form I-94 is the DHS Arrival/Departure Record issued to aliens who are admitted to the U.S., who are adjusting status while in the U.S. or extending their stay. The I-94 form is now automated. Here is what you need to do to retrieve your electronic arrival/departure record.

- Go to www.cbp.gov/I94
- Please complete the online form.
- To complete the form, you will need your passport number, and your most recent date of entry.
- Present the form at International Student Orientation.

What Should I Bring?

- Money:** U.S. Banks often delay the payment of money that is transferred from foreign banks. It may take up to two months to cash a check or bank draft from a foreign bank. Banks also charge a separate fee for this service. **Exchange of foreign currency should be done before coming to West Chester. Local banks do not easily provide this service.** We suggest that you bring your money in the form of travelers' checks. It is the safest and most convenient way for you to bring money.
- International Driver's License:** If you plan to purchase a car or drive soon after arriving in the U.S., we strongly recommend you obtain an International Driver's License in your home country. An International License is valid for 1 year in Pennsylvania. It may take 3-4 months to obtain a Pennsylvania Driver's License. Exchange Students are not eligible for a Pennsylvania Driver's License.
- Clothing:** Pennsylvania experiences all four seasons (winter, spring, summer, fall). If you have been admitted for the fall semester and arrive in August, some lightweight clothing and some sweaters and jackets are appropriate. Winter clothes can be purchased after you arrive. If you have been admitted for the spring semester and arrive in January, a heavy overcoat, gloves, and wool clothing will be necessary.
- Bedding:** Sheets, blankets and pillows are not available in the residence halls or apartments. You must provide them yourself.
- Bilingual Dictionary**
- Extra eyeglasses or eye prescription** (if you wear them).
- Medical prescriptions:** Bring at least one month's supply if you take any medicines on a regular basis. Have a pharmacist label them clearly for Customs inspections and bring them in your carry-on luggage. Medication is very expensive in the U.S.
- Photos of family and friends**
- Articles of clothing or something that represents your country for culture events or presentations**

Health Insurance

Enrolling in and maintaining adequate health insurance coverage is a requirement of all International Students. Healthcare in the U.S. is very expensive. All information is located in the following link:

www.isoa.org

Remember, healthcare is expensive in the U.S. and international students are responsible for any costs associated with their physical or mental health.

Student Health Services

All students who have paid the Student Health Services fee are eligible to use services. Fees are added to the tuition and fees bill for all full-time undergraduate and graduate students. There is a \$10 visit fee for all appointments at Student Health Services, including medical care, BASICS, and nutrition education. You may incur additional charges for medication or needed supplies. Fees can be paid with a check or RAM BUCKS. Students may opt to have a HOLD placed on their account and pay for cash or credit card at the Bursar's Office. You may always request to be given information about getting prescriptions and supplies from an outside pharmacy. For more information about Student Health Services please click [here](#).

Immunization Records Are Required

WCU requires documentation from all international students of all immunization dates. The link to complete the [Immunization Form](#) online includes the necessary information regarding mandatory immunizations.

Health Insurance continued

Health Insurance for those holding J Visas

Those holding J-visas are required by federal regulations to have insurance including insurance for all J-2 dependents. Exchange visitors must select an insurance policy that is in compliance with the stated requirements below and turn in proof of insurance to the CIP.

22 C.F.R. § 62.14 Insurance.

a) Sponsors shall require each exchange visitor to have insurance in effect which covers the exchange visitor for sickness or accident during the period of time that an exchange visitor participates in the sponsor's exchange visitor program. Minimum coverage shall provide:

- 1) Medical benefits of at least \$100,000 per accident or illness;
- 2) Repatriation of remains in the amount of \$25,000;
- 3) Expenses associated with the medical evacuation of the exchange visitor to his or her home country in the amount of \$50,000; and
- 4) A deductible not to exceed \$500 per accident or illness.
- 5) A policy underwritten by an insurance carrier with:
 - an A.M. Best rating of "A-" or above;
 - a McGraw Hill Financial/Standard & Poor's Claims paying Ability rating of "A-" or above;
 - a Weiss Research, Inc. rating of "B+" or above;
 - a Fitch Ratings, Inc. rating of "A-" or above;
 - a Moody's Investor Services rating of "A3" or above;



Accessing your WCU Computer Account

A student's West Chester University Account serves 4 main purposes:

- Access to the student administration system (myWCU) - myWCU is used to access student information, grading and class scheduling
- Access to WCU E-Mail (Webmail)
- Access to Blackboard - Blackboard is used by instructors to post course materials, hold online discussions, tests, quizzes, and surveys
- Access to log onto the university network

Before a new student can use their WCU account for any of the services listed above, they must first initialize their password.

To initialize your password, please follow these instructions:

1. In your browser type: <http://www.wcupa.edu>
 2. Next to the login box, click on the link labeled **“Change Password”**
 - Enter your username (usernames are the 1st letter of your first name and the 1st letter of your last name followed by your 6 digit WCU ID number). An example of this is: BE123456@wcupa.edu.
 - If you have never logged into the system before, your “Old Password” is **WCU-MMDDYY**. In your old password, be sure to **capitalize the WCU** and recognize that the MMDDYY is a representation of your date of birth. An example of this would be: January 1, 1984 = WCU-010184.
 - Enter a new password which is **at least 8 characters in length** and includes **at least 3 of the following requirements**, then type that password again to confirm and click “Change Password/Passphrase.”
 - Lowercase character
 - Uppercase character
 - Numeric character
 - Special character such as # \$ *
- Note:** You may not use any part of your name in your new password.
- For security reasons, you will be prompted to configure the Self Service Online Password Reset Tool. Setting up this tool will enable you to reset your password at anytime. After you have completed setting up your questions and answers, click “Submit.”
 - Your new password is good for 90 days.

Special Notes: WCU network account passwords expire every 90 days and need to be changed. You may not have any parts of your name in your password.

What are My costs and When do I Pay?

COMPLETE LIST OF WCU TUITION AND FEES:

<http://www.wcupa.edu/information/afa/fiscal/bursar/tuition.asp>

Bill Payment

- All students are expected to pay their tuition bills by the due date indicated on the bill or their schedules will be canceled by the university.
- Non-receipt of a bill does not relieve the student from paying/submitting the bill by the due date.
- Only one bill is sent out per semester. Therefore, if it is lost or the student's course load is modified, the student may access their account via [myWCU](#).
- Fall Semester bills are due in early to mid-August and Spring Semester bills are due in mid-December.
- Deadlines for tuition payments are set by the Bursar's Office and are always extended to the next business day in the event the university is closed due to inclement weather. Deadlines for other payments such as room deposits are also routinely extended to the next business day.
- Click [here](#) for Payment Methods

Please note: Tuition and fees are subject to change at any time. Prices are usually increased in July for the next academic year. All prices listed on immigration documents and brochures are estimates and are subject to change.

If the appropriate fees are not paid, students will not be enrolled in classes. Please be aware that when you were admitted to WCU, you were required to provide information to WCU and the U.S. Department of State that you can meet the financial obligations of attending this institution.

Agency Billing

- Bills that are paid by an outside agency (example: government agency) require documentation indicating the billing address and amount authorized to be billed. The documentation must be original (no photo copy or fax).
- This documentation and any amount not covered by the agency must be returned with the bill by the due date.

Registering for Classes

If you have any questions about classes, please contact your academic department. The CIP staff members are not academic advisors. For graduate students, the name of your academic advisor is included in your acceptance packet, and you may contact him/her for advice.

Course Catalogs

Undergraduate Catalog: <http://www.wcupa.edu/information/official.documents/undergrad.catalog/>

Graduate Catalog: <http://www.wcupa.edu/information/official.documents/graduate.catalog/>

Scheduling Classes in your MYWCU

Make sure you are scheduling during your enrollment appointment time and you have no “holds” that will prevent you from scheduling.

- Logon to your MyWCU account
- Click on “Enroll in a Class” link **select the term** in which you want to enroll and **click on the green button “Continue”**.
- Answer the question at the top of the page, ...” if you intend on being full time” (Yes or No)
- Search for classes by **clicking on the green “search” button**
- Continue to search and select classes to put in your “Tentative Classes”. **(Select the class by clicking on the Green “Select Class” button)** Click the green “NEXT” button to put the selected class into your Tentative Classes.
- Once you have classes listed in your “Tentative Classes” and you are ready to enroll, **Click on the green button “Proceed to Step 2 of 3”**
- On the next page, **Click on the green button “Finish Enrolling”**
- You will see a red “X” or a green “checkmark” next to each class.
- Red X means you did not get into the class and a message explains why.
- Green check means you are successfully enrolled.

Housing and Meal Plans

University – Owned On-Campus Housing housing@wcupa.edu

Life in the residence halls implies far more than just a place where you sleep and spend time between classes. You will find that you spend a great deal of time outside the classroom and the residence hall provides a great opportunity to begin new friendships, become involved in hall and campus activities, in addition to being a springboard to future positions of leadership on campus

[Goshen Hall](#)

[Killinger Hall](#)

[Schmidt Hall](#)

[Tyson Hall](#)

[South Campus Apartments](#)

[College Arms](#)

Affiliated Housing

University Student Housing, LLC (USH), a division of the WCU Foundation, a 501(c)(3) non-profit organization, manages six high end community's located on the campus of WCU. Together the communities house more than 2000 students. USH is responsible for the day-to-day management of the communities, including assigning students, as well as all facility-related issues. Residents sign actual lease agreements and are billed separately by USH. The Residence Life staff for each community handles all student-related issues and is hired and managed by WCU. For more information, please call 610-430-4988. For more information, click [here](#).

Housing and Meal Plans continued...

| STYLE | PER SEMESTER | PER YEAR |
|--|--------------|------------|
| Allegheny or Brandywine Hall 1 Bedroom Double | \$4770.00 | \$9540.00 |
| Allegheny or Brandywine Hall 2 Bedroom Double w/ Living Room | \$4985.00 | \$9970.00 |
| Allegheny or Brandywine Hall 3 Bedroom Double | \$4450.00 | \$8900.00 |
| Allegheny or Brandywine Hall 2 Bedroom Single w/ Living Room | \$5080.00 | \$10160.00 |
| Commonwealth Hall 1 Bedroom Double | \$4770.00 | \$9540.00 |
| Commonwealth Hall 3 Bedroom Double | \$4450.00 | \$8900.00 |
| Commonwealth Hall 2 Bedroom Double w/ Shared Bathroom | \$4370.00 | \$8740.00 |
| Commonwealth Hall 2 bedroom Single w/ Living Room | \$5080.00 | \$10160.00 |
| University Hall 2 Bedroom Double w/Living Room | \$4325.00 | \$8470.00 |
| University Hall 2 Bedroom Single | \$4660.00 | \$9320.00 |
| University Hall 3 Bedroom Single | \$4450.00 | \$8900.00 |
| The Village 4 Bedroom Single (12 month leases) | \$4884.00 | \$9768.00 |
| East Village 4 Bedroom Single (12 month leases) | \$4956.00 | \$9912.00 |

- Any North Campus resident is required to have a 14,12,9 or unlimited meal plan.
- No Meal Plan is required for any Village/East Village facility.

Meal Rates 2016-2017 (per semester)

| | |
|--------------------------------------|-----------|
| Unlimited Meals + \$250 Flex dollars | \$1730.06 |
| 14 Meals + \$250 Flex dollars | \$1396.54 |
| 12 Meals + \$250 Flex dollars | \$1364.21 |
| 9 Meals + \$250 Flex dollars | \$1281.27 |
| 7 Meals + \$250 Flex dollars* | \$1208.95 |

*This meal option for South Campus or Off Campus Residents Only

Sample I20

Department of Homeland Security
U.S. Immigration and Customs Enforcement

I-20, Certificate of Eligibility for Nonimmigrant Student Status
OMB NO. 1651-0038

SEVIS ID: **N0004705512**

| | | |
|--|---|--|
| SURNAME/PREMIARY NAME Doe Smith | GIVEN NAME John | CLASS F-1 ACADEMIC AND LANGUAGE |
| PREFERRED NAME John Doe-Smith | PASSPORT NAME | |
| COUNTRY OF BIRTH UNITED KINGDOM | COUNTRY OF CITIZENSHIP UNITED KINGDOM | |
| DATE OF BIRTH 31 JANUARY 1995 | ADMISSION NUMBER | |
| FORM ISSUE REASON INITIAL ATTENDANCE | LEGACY NAME John Doe-Smith | |
| | | |

| | |
|--|--|
| SCHOOL INFORMATION | |
| SCHOOL NAME SEVC School for Advanced SEVIS Studies SEVC School for Advanced SEVIS Studies | SCHOOL ADDRESS 3532 Stacy Lane, Ft. Washington, MD 20744 |
| SCHOOL OFFICIAL TO CONTACT UPON ARRIVAL Melissa Robertson DESO | SCHOOL CODE AND APPROVAL DATE 8A215F4141555 03 APRIL 2015 |

| | | |
|--|--|---|
| PROGRAM OF STUDY | | |
| EDUCATION LEVEL DOCTORATE | MAJOR 1 Education, General 45.3401 | MAJOR 2 None 00.0000 |
| NORMAL PROGRAM LENGTH 12 Months | PROGRAM ENGLISH PROFICIENCY Required | ENGLISH PROFICIENCY NOTES Student is proficient |
| PROGRAM START DATE 01 SEPTEMBER 2015 | PROGRAM END DATE 31 MAY 2021 | |

| | | |
|---|------------------|--|
| FINANCIALS | | |
| ESTIMATED AVERAGE COSTS FOR 9 MONTHS | | STUDENT'S FUNDING FOR 9 MONTHS |
| Tuition and Fees | \$ 23,000 | Original Funds \$ 3,000 |
| Living Expenses | \$ 6,500 | Scholarship and Teaching Assistantship \$ 20,000 |
| Expenses of Dependents (if) | \$ 3,500 | Funds From Another Source \$ |
| Other | \$ | On-Campus Employment \$ |
| TOTAL | \$ 32,000 | TOTAL \$ 32,000 |

REMARKS
Orientation begins 8/25/2015. Please report to IISS upon arrival.

SCHOOL ATTESTATION
I certify under penalty of perjury that all information provided above was entered before I signed this form and is true and correct. I executed this form in the United States after review and evaluation in the United States by me or other officials of the school of the student's application, transcripts, or other records of courses taken and proof of financial responsibility, in which were received at the school prior to the execution of this form. The school has determined that the above named student's qualifications meet all standards for admission to the school and the student will be required to pursue a full program of study as defined by 8 CFR 214.2(f)(5). I am a designated school official of the above named school and am authorized to issue this form.

| | | |
|--|-------------------------------------|---|
| SIGNATURE OF: Melissa Robertson, DESO | DATE ISSUED 21 April 2015 | PLACE ISSUED Ft. Washington, MD |
|--|-------------------------------------|---|

STUDENT ATTESTATION
I have read and agreed to comply with the terms and conditions of my admission and those of any extension of stay. I certify that all information provided on this form refers specifically to me and is true and correct to the best of my knowledge. I certify that I seek to enter or remain in the United States temporarily, and solely for the purpose of pursuing a full program of study at the school named above. I also authorize the named school to release any information from my records needed by DHS pursuant to 8 CFR 214.8(g) to determine my nonimmigrant status. **Parent or guardian, and student, must sign if student is under 18.**

| | |
|-------------------------------------|---|
| SIGNATURE OF: John Doe Smith | DATE |
| NAME OF PARENT OR GUARDIAN | ADDRESS (city/state or province/country) |

Sample DS-2019

| U.S. Department of State | | | | OMB APPROVAL NO. 1605-0119 | |
|--|--|---|---|--|--|
| CERTIFICATE OF ELIGIBILITY FOR EXCHANGE VISITOR(J-1) STATUS | | | | EXPIRES 02-28-2023 | |
| | | | | ESTIMATED BLENDING TIME: 45 min | |
| | | | | See Page 2 | |
| 1. Visiting Name | | First Name | | Country | |
| Title of Employer(sponsor) | | City of Birth | | FEDERLE | |
| Country of Birth | | Country of Birth | | H0000 | |
| KOREA, SOUTH | | KOREA, SOUTH | |  | |
| KS | | KS | | | |
| Legal Permanent Residence Country Code | | Legal Permanent Residence Country | | Exchange Visitor Program Number | |
| K2 | | KOREA, SOUTH | | P-3-00183 | |
| US Address Office of International Programs | | Institute Code | | Exchange Visitor Program Number | |
| 3701 Chestnut Street, Suite 1W | | 213 | | P-3-00183 | |
| Philadelphia, PA 19104-3139 | | UNIVERSITY TEACHING STAFF INCLUDING RESEARCHERS | | ASSOCIATE; STUDENT BACHELORS; | |
| 2. Program Sponsor: University of Pennsylvania | | | | | |
| Participating Program Official Designation: PROFESSOR; RESEARCH; STUDENT DOCTORATE; # | | | | | |
| SAMPLE | | | | | |
| Purpose of this form: Continuous Program Participation. | | | | | |
| 3. Form Covers Period | | | 4. Exchange Visitor Category | | |
| From (mm/dd/yyyy): 06-04-2003 | | | RESEARCH SCHOLAR | | |
| To (mm/dd/yyyy): 09-03-2003 | | | Subject/Field Code: 51.1401 | | |
| | | | Subject/Field Code Description: Medical Scientist (MS, PhD) | | |
| 5. During the period covered by this form, the total estimated financial support (US \$) is as reported to the exchange visitor by: | | | | | |
| Current Program Sponsor: funds : 333,400.00 | | | | | |
| Total : 333,400.00 | | | | | |
| 6. U.S. DEPARTMENT OF STATE AND USE OR CERTIFICATION BY RESPONSIBLE OFFICER OF THIS & INDIVIDUAL'S COPY OF THIS FORM HAS BEEN PROVIDED TO THE U.S. DEPARTMENT OF STATE (INCLUSIVE 0-000). | | | | 7. Name of Person | |
| SAMPLE | | | | Alternate Responsible Officer | |
| | | | | Name | |
| | | | | Title | |
| | | | | 215-898-4661 | |
| | | | | Telephone Number | |
| | | | | 06-03-2003 | |
| | | | | Date (mm/dd/yyyy) | |
| 8. Statement of Responsible Officer for Continuing Sponsor (FOR RESEARCHER OR SCHOLAR) | | | | | |
| I, the undersigned, am the responsible officer for the exchange visitor named above and I am authorized to issue this certificate of eligibility for the exchange visitor named above and I am authorized to issue this certificate of eligibility for the exchange visitor named above and I am authorized to issue this certificate of eligibility for the exchange visitor named above. | | | | | |
| Signature of Responsible Officer or Alternate Responsible Officer | | | | | |
| Date (mm/dd/yyyy) of Signature | | | | | |
| PREAMBULAR ENDORSEMENT OF CONSULAR OR IMMIGRATION OFFICER REGARDING SECTION 212(b) OF THE IMMIGRATION AND NATIONALITY ACT AND PL 94-48 AS AMENDED. See www.dhs.gov/e-verify. | | | | | |
| The Exchange Visitor is on this program: | | | | | |
| 1. <input type="checkbox"/> Not subject to the two-year residence requirement. | | | | | |
| 2. <input type="checkbox"/> Subject to the two-year residence requirement: | | | | | |
| A. <input type="checkbox"/> Government funding source. | | | | | |
| B. <input type="checkbox"/> The Exchange Visitor BIRa List source. | | | | | |
| C. <input type="checkbox"/> PL 94-48 is amended. | | | | | |
| Date (mm/dd/yyyy) | | | | | |
| Signature of Responsible Officer or Alternate Responsible Officer | | | | | |
| Date (mm/dd/yyyy) | | | | | |
| TRAVEL VALIDATION BY RESPONSIBLE OFFICER (Must be submitted prior to use (see 9)) | | | | | |
| EXCEPT: Machine validation period is up to six months for Washington, DC, and ten months for Camp David and American Travel/Walk. Exchange Visitor is in possession of the program form. | | | | | |
| Date (mm/dd/yyyy) | | | | | |
| Signature of Responsible Officer or Alternate Responsible Officer | | | | | |
| Date (mm/dd/yyyy) | | | | | |
| THE U.S. DEPARTMENT OF STATE AGREES TO PROVIDE TRAVEL VALIDATION REGARDLESS OF THE DATE OF THIS CERTIFICATE OF ELIGIBILITY. | | | | | |
| EXCHANGE VISITOR CERTIFICATION: I have read and agree with the statement on form DS-2019 page 2 of this document. | | | | | |
| Signature of Applicant | | | | Date (mm/dd/yyyy) | |

Sample F-1 and J-1 Visa

