

The College Reorganization has given us pause to consider the current representative structure of the Curriculum and Academic Policies Committee (CAPC). As we have grown as an institution, so too have our curricular offerings and our work as a curricular body. In order to increase faculty representation on CAPC, we have negotiated a new representative structure through the Meet and Discuss process including APSCUF, CAPC, and the Provost. Beginning May 2016, each College will be afforded the opportunity to elect a representative from each Department within the College.

The new representation structure is as follows:

1. 10 At-Large representatives
2. 1 department representative for each academic department of the institution
3. 2 Library faculty representatives
4. 2 Non-classroom faculty representatives
5. Any department seat left unfilled through the college elections process will turn into an At-Large seat for the entirety of the term (3-years)
6. No more than 3 members from any given department (1-department, 2-at large)
7. All current CAPC members' terms will be honored, so as not to disadvantage CAPC members who have previously been elected to current terms. See the implementation agreement for details.

The new structure requires 3 rounds of elections for implementation. Round 1 is currently running with the University At-Large elections. Round 2 will include College elections of Department representatives. Round 3 will include At-Large elections as necessary (see #5 above).

CAPC Exec has asked for your consideration regarding membership, as follows:

**Qualifications:**

1. Some experience with curriculum development and/or review
2. A collaborative nature
3. Good organizational skills
4. An attention to detail
5. Responsiveness

**Expectations:**

1. Willingness to commit 3-4 hours/week
2. Availability for meetings on Thursdays between 3p-5p throughout the academic semester
3. Full participation in committee/subcommittee and CAPC business
4. Attendance at committee meetings and General Assembly meetings
5. Members are expected to read over every proposal prior to Assembly and report back to their constituency